Welcome to UST 202: Cleveland Past, Present, and Future: The African American Experience. This is the class syllabus. It contains essential information about the course, so please read it all the way through. Also note that the course content and class schedule may be modified as the class proceeds, so please monitor the class on Blackboard and your @vikes.csuohio.edu e-mail account for announcements, changes, and updates. Feel free to get in touch with me if you have any additional questions or concerns about this class.

Part I of the syllabus provides general information about the course, including the course objectives, required textbooks, class schedule and assignments, grading criteria, and class and university academic policies. Part II is the General Education Statement for the course which describes the CSU General Education requirements that are satisfied by the course. Part III goes over eLearning Necessities, including how to use Blackboard, to access class materials and participate in the class. A detailed class schedule including reading assignments and assignment due dates is included in separate pages after the syllabus.

PART I - GENERAL INFORMATION

This section of UST 202 is an eLearning course. You will use Blackboard to interact with the class and submit assignments.

Course Description

The CSU Undergraduate Catalog contains the following course description for UST 202: “Cleveland's political, economic, and racial history as typifying older American industrial cities; origins and dynamics of periods of growth and decline with emphasis on race, housing, and poverty.”

Course Objectives

In this class, we’ll look at a wide range of historical and contemporary perspectives on the social, cultural, geographic, economic, and political development of Cleveland and its metropolitan area with an emphasis on understanding the African-American urban experience. In particular, the course will pursue the following objectives:

- Students will develop an understanding of the African-American urban experience, as demonstrated by the historic and contemporary experience of the African-American
community in greater Cleveland
✓ Students will develop an appreciation of greater Cleveland’s diverse population
✓ Student will develop enhanced writing, research, critical thinking, and analytical skills

**Required Textbooks and Reading Assignments**

There are two required textbooks for this course:

_CALCULUS_/\n

These books will be available for sale at the Cleveland State University bookstore. **It is essential that you have access to these textbooks.** Please contact the instructor immediately if you are unable to acquire these two books. Additional reading items will also be made available through Blackboard in PDF format and are listed in the Class Schedule.

It is **strongly recommended** that you have access to the *Publication Manual of the American Psychological Association*. This is the standard reference for writing in APA style and will be utilized by the instructor in grading your writing assignments. New and used copies of the manual are available at the CSU bookstore:

-_CALCULUS_/\n

**Assignments and Course Requirements**

Successful completion of this course will involve completing work in four areas: participation in class discussions, completion of weekly online quizzes, writing assignments, and a final exam.

1. **Participation in Class Discussions - 20% of class grade**

   **Every student must participate in class discussions using Blackboard.** Class discussions will be held using the Discussions menu item in Blackboard. The instructor will post a new discussion topic each week - typically on Monday before 12:00 noon. You will usually have **one week** to respond to the discussion topic, typically by the following Monday. The nature of the discussions may vary from week to week, so please read the discussion instructions very carefully each week.

   There will be 13 discussions (see the class schedule). These will generally be graded as satisfactory or unsatisfactory, with partial credit given for incomplete or poor quality discussion postings. No credit will be awarded for late discussion postings. Participation in class discussions will count for 20 percent of the total course grade and your three lowest discussion scores will be dropped from your grade.
2. **Weekly Online Quizzes – 20% of class grade**

   Every student must complete a weekly online quiz using Blackboard. These quizzes will generally test your comprehension of the reading material listed in the class schedule for each week. The quizzes are “open book” and will be in multiple choice format. You will be allowed multiple attempts to complete each quiz. Quizzes must be completed by their assigned due date, usually on the Monday of each week of class. Completion of 13 weekly online quizzes will count for 20 percent of the total course grade and your three lowest quiz scores will be dropped from your grade.

3. **REQUIRED Writing Assignments - 50% of class grade**

   Half of your total course grade will be based on the completion of writing assignments:

   **Short Writing Assignment:** A short writing assignment will be given during the first week of class and will ask each student to prepare a two-page summary and review of a chapter from one of the textbooks. Complete assignments instructions will be posted on Blackboard. This assignment is worth 5 percent of the total course grade.

   **Book Review:** Each student will write a critical book review of *A Ghetto Takes Shape: Black Cleveland, 1870 – 1930*. Instructions for this assignment are forthcoming and will be posted in the assignments section of Blackboard. Watch for an announcement of the assignment instructions. This assignment will be 1,500 to 2,000 words in length (roughly 8 to 10 double-spaced pages in a standard 12 point font). The assignment will count for 15 percent of the total course grade.

   **Research Essay:** Each student will write a research essay. This assignment will be completed in three steps, including a bibliography, draft paper, and final paper. The essay will draw on material from the required textbooks and also require students to utilize additional research sources. Instructions for this assignment will come later in the semester (so please watch for an e-mail and Blackboard announcement). The research essay must be between 2,500 and 3,000 words in length (about 10 to 12 pages) and is worth 30 percent of the overall grade for the course.

This class may be used to fulfill the CSU requirement for Writing Across the Curriculum (WAC) and the CSU Writing Center offers a variety of tips and strategies for succeeding in WAC classes at Cleveland State:

   [http://www.csuohio.edu/academic/writingcenter/WAC/](http://www.csuohio.edu/academic/writingcenter/WAC/)

**IMPORTANT NOTICE:** Each student must submit and receive a passing grade (no less than 60 out of 100) on both the Book Review and Research Essay assignments to receive credit for the course to fulfill the Writing Across the Curriculum (WAC) requirements. No student will be given a final class grade higher than “D” if they do not submit these assignments and receive passing grades on these assignments, regardless of their scores on other work in the class.
4. Final Exam - 10% of class grade

There will be a final exam for the course on Monday, May 8th. The exam will consist of multiple choice questions and will be administered through Blackboard. The exam is an "open book" exam, meaning that students may use their textbooks, assignments, and notes while taking the exam.

The final exam will be administered on Blackboard on Monday, May 8th from 7:00am to 11:59pm. The final exam is worth 10 percent of the overall course grade.

Schedule of Assignments and Calendar of Topics

Please take a look at the Class Schedule (located after the syllabus) for the complete week-by-week schedule of assignment due dates and calendar of topics. This schedule tells you which readings will be covered in each week, when class discussions will take place, and when assignments are due.

Please note the following important class dates that are part of the CSU academic calendar:

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
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</thead>
<tbody>
<tr>
<td>Class begins</td>
<td>Jan 14</td>
</tr>
<tr>
<td>Last day to Drop class</td>
<td>Jan 27 (Fri.)</td>
</tr>
<tr>
<td>Last day to Withdraw from class for “W” on transcript</td>
<td>Mar 31 (Fri.)</td>
</tr>
<tr>
<td>Last day of class</td>
<td>May 5 (Fri.)</td>
</tr>
<tr>
<td>Final Exam for UST 202</td>
<td>May 8 – Monday</td>
</tr>
<tr>
<td></td>
<td>7:00am - 11:59pm</td>
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Grading Criteria and WAC Requirements

The letter grading scale for this class uses the following letter grades with plusses and minuses that correspond with the numeric scale given below:

<table>
<thead>
<tr>
<th>Letter</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>94 – 100%</td>
</tr>
<tr>
<td>A-</td>
<td>90 - 93%</td>
</tr>
<tr>
<td>B</td>
<td>83 - 86%</td>
</tr>
<tr>
<td>B-</td>
<td>80 - 82%</td>
</tr>
<tr>
<td>B+</td>
<td>87 - 89%</td>
</tr>
<tr>
<td>C</td>
<td>70 - 76%</td>
</tr>
<tr>
<td>C+</td>
<td>77 - 79%</td>
</tr>
<tr>
<td>D</td>
<td>60 - 69%</td>
</tr>
<tr>
<td>F</td>
<td>59% or less</td>
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</table>

The instructor will post grades for completed assignments on Blackboard and may return graded papers electronically to your @csuohio.edu e-mail account. A downloadable “Grade Worksheet” will be posted in Blackboard that will allow you accurately track your grade in the class.

IMPORTANT NOTICE: It is important that you monitor your grade to ensure that you receive credit for all work that you believe has been submitted. In particular, the instructor will announce by e-mail when grades for writing assignments are available on Blackboard and students must report any concerns about grading inconsistencies to the instructor within one week of these announcements. Please feel free to contact me at any time during the semester if you have a question or concern about your grade.
CSU maintains the following policies regarding Incomplete grades (“I”):

“I” – An incomplete (“I”) grade may be given when the work in a course has been generally passing, but some specifically required task has not been completed through no fault of the student. An “I” grade can be assigned by the instructor when all three of the following conditions are met: (1) student is regularly attending/participating in the class and has the potential to pass the course, (2) student has not completed all assignments and has stopped attending/participating for reasons deemed justified by the instructor, and (3) student notified the instructor prior to the end of grading period.

Students may receive a “W” grade by withdrawing from the class by the date stipulated in the CSU Academic Calendar (see the “Schedule of Assignments and Calendar of Topics” section).

Please note that this course will fulfill CSU’s Writing Across the Curriculum (WAC) requirement if the student receives a "C" or better grade in the course. The student will not fulfill the WAC requirement with a grade of "D" or lower.

**Late Assignments**

In general, late assignments will not be accepted, unless an exception is given specifically in the assignment instructions. Please contact the instructor prior to the due date if you believe that you may not be able to submit an assignment on its due date.

**University Policy Statements**

**Plagiarism**
Definition of Plagiarism: The CSU Student Handbook defines plagiarism as: “Stealing and/or using the ideas or writings of another in a paper or report and claiming them as your own. This includes but is not limited to the use, by paraphrase or direct quotation, of the work of another person without full and clear acknowledgment.”

Penalties for Plagiarism: The penalties for plagiarism are found in the full in the Student Handbook under Academic Regulations (from the Policy on Academic Misconduct) and are available on-line at:

http://www.csuohio.edu/studentlife/StudentCodeOfConduct.pdf

Please note that the instructor may use plagiarism detection services, such as Turnitin (www.turnitin.com) in order to evaluate student work.

**Writing Assistance**
Students with difficulty writing may contact the Writing Center for assistance with writing assignments. The Writing Center is located in Main Classroom (MC) 321. Students should use the American Psychological Association (APA) format for citations and references in their writing assignments.

**Students with Special Needs**
It is the policy of Cleveland State University that “Educational access is the provision of classroom accommodations, auxiliary aids and services to ensure equal educational opportunity for all students regardless of their disability. Any student who feels he or she may need an accommodation based on the impact of a disability should contact the Office of Disability Services at (216) 687-2015. The office is located in MC 147. Accommodations need to be requested in
advance and will not be granted retroactively.” Students should notify the instructor as soon as possible if they have been granted an accommodation through the Office of Disability Services.

**Academic Conduct**

Please note that students are subject to all CSU student policies and academic regulations, including (but not limited to) The Code of Student Conduct and the Policy on Academic Misconduct which can be found online at:

http://www.csuohio.edu/studentlife/StudentCodeOfConduct.pdf

**Acknowledgements and Reservations**

Portions of this syllabus are based on previous syllabi for UST 202 by other instructors from the College of Urban Affairs, including Dr. Richard Klein, and Dr. Michael Pacquet.

Please note that the instructor reserves the right to make modifications to the course content and course requirements at any time during the semester and will promptly notify students of any changes.
PART II – GENERAL EDUCATION STATEMENT

General Education Statement:

This course is approved as a General Education 08 course meeting the requirements for The African American Experience. It meets the requirements for Writing Across the Curriculum (WAC). Skill areas for this class include Critical Thinking and Information Literacy.

Criteria for Social Diversity Areas - African-American Experience

1. This course has a primary focus on the contemporary experience of African Americans and maintains the perspectives, experiences and/or achievements of African Americans themselves as central to the course.
2. This course provides students with knowledge of how the field of Urban Affairs studies and analyzes the African American experience.
3. This course provides students with a theoretical and empirical framework for understanding inequality and the distinguishing aspects of the African American experience.

Criteria for Skill Areas: Critical Thinking and Information Literacy

Critical Thinking criteria:

1. This course requires that at least 15% of the student’s grade in the course is based on an evaluation of critical thinking.
2. This course requires students to attain skills beyond lower-level knowledge, thereby requiring skills that involve the use of content knowledge (e.g. finding information to solve a problem).

Information Literacy criteria:

1. At least 15% of the student’s grade in the course is based on an evaluation of information literacy.
2. This course requires students to evaluate the accuracy, authority, currency, objectivity, and reliability of information sources.
3. This course requires students to address the ethical and legal uses of information, including the preparation of writing assignments that make proper use of research sources.

Writing Across the Curriculum

This course also fulfills the Writing Across the Curriculum (WAC) requirement. This course meets the WAC requirements in the following ways:

1. The course requires students to write between 3,000 and 5,000 words (10-20 pages, double-spaced, in 12-point font, with 1” margins) in writing assignments (which may include drafts).
2. Final versions of at least one assignment will total at least 2,000 words (eight pages or more).
3. The course teaches students writing-to-learn strategies that foster students’ experiences in learning, and writing-to-communicate strategies that foster students’ respect of readers’ experiences. Planning assignments (e.g. reading logs pre-writing strategies) and peer reviews will be included in class assignments.
4. Students will be assigned writing complex enough to require substantive revision for most students. Students will be given feedback to assist them in preparing subsequent papers or drafts of papers. This feedback will consist of more than mechanical correction of punctuation and grammar.

5. The course provides instruction in discipline-appropriate forms of texts, arguments, evidence, style, audience, and citation. Students will be required to use the American Psychological Association (APA) style. The CSU Library website lists citation guides including links to the APA style guide:

   http://www.ulib.csuohio.edu/research/vrd/citations.html;

or go to the APA website:

   http://www.apastyle.org/

6. There will be writing assignments throughout the semester.

7. The course will address the needs of students regarding library competency.

8. In order to receive a C or better in the course, students must write at a satisfactory skill level (C or better). If the student’s writing is weak, but shows understanding of the course material, the student may be assigned a D, in which case WAC credit will not be received for the course.
PART III - eLEARNING NECESSITIES

In this section, I'll go over what you need to know about eLearning. Read this section carefully, save it for reference for later in the class, and start trying to use Blackboard as soon as possible to make sure that you will be able to use it to complete the class.

Using Blackboard

This section of UST 202 is an eLearning course. You will use CSU's Blackboard to interact with the class and submit assignments. To get started, you'll need to make sure you have the following:

1. Access to a reliable computer and access to the internet in order to use Blackboard. You're automatically given access to Blackboard using your CSU ID when you register for class. To access Blackboard, point your web browser to the following address:
   ✓ https://bblearn.csuohio.edu/MACAuth/login.jsp

2. Access to a word processing program (such as Microsoft Word) to view, print, and create class documents. You must be able to send, receive and use *.doc compatible files.

3. Access to Adobe Acrobat Reader to view and print class documents from Blackboard in PDF format. If you don't have Acrobat Reader, you can download it from Adobe at:
   ✓ http://get.adobe.com/reader

If you have those three things, you're good to go and ready to start working on the course!

If you encounter technical problems using Blackboard, please contact CSU's Center for Instruction Technology and Distance Learning:

• https://mycsu.csuohio.edu/elearning/students/stuhelp.html
• Call the CSU 24/7 Blackboard Help Desk at (216) 687-5050

Please note that the instructor is not able to assist you with basic computer related problems, such as issues with your internet connection, operating system, word processing software or other applications, or difficulties with your web browser.

eLearning and Working Independently

This course is entirely web-based using Blackboard and you'll need to log into Blackboard on a regular basis to check for announcements, participate in discussions, complete weekly online quizzes, get assignment directions and submit your assignments, and generally stay aware of what is going on in the class. You'll need to work independently to complete the class, including:

✓ Completing course requirements and managing your time effectively
✓ Using appropriate scholarly literature (in some assignments), such as academic journals, professional reports, and other high-quality information sources
✓ Researching and collecting relevant data and background material, such as reports from the US Census

Please don't hesitate to let me know if you think that Blackboard isn't working correctly or if some aspect of the class could be improved. You can contact me using the Email feature in Blackboard (or by old-fashioned voicemail at my office phone number: 216-687-2106).
Technology Management

Each student is responsible for maintaining and managing their computer usage, internet access, and all other supplies or services needed to participate in the course. Some troubleshooting tips:

✓ Save and backup your computer work often
✓ Keep multiple copies of your homework in case they don't upload/download correctly
✓ Notify the instructor immediately if you experience severe technical difficulties, such as a computer crash during an exam
✓ Have a good backup plan in case your primary computer is not available, such as using the student computing facilities at CSU
✓ Please note that many workplace and public computer systems (such public libraries) may use security features that may prevent you from accessing or properly using Blackboard

Some Tips for Having a Successful eLearning Experience

1) Develop a work plan. Make a schedule for the semester that will allow you to meet the demands of the course.
2) Stay focused. Log-on onto Blackboard regularly, especially on Mondays to get the week's announcements, discussion topic, work on weekly quizzes, and get other updates.
3) Submit work on time. Keep in mind that late assignments may be penalized, so you should strive to meet all course requirements and submit papers on time to avoid penalties.
4) Notify the instructor immediately if you develop an issue that may prevent you from completing a course requirement.
Dr. Yin – Spring 2017

Weekly Class Schedule

Reading items noted as TEXTBOOK are located in the required textbooks for the course (as indicated in the syllabus). Reading items noted with BLACKBOARD can be accessed online in PDF format in Blackboard.

❖ Week 1: Week of JANUARY 14 – Introduction and Cleveland’s history

Read this:

Do this:
• Quiz #1 on Blackboard - must be completed by January 23
• Discussion #1 on Blackboard - must be completed by January 23
• Short Writing Assignment - must be completed by January 23

❖ Week 2: Week of JANUARY 21 – A ghetto takes shape I

Read this:

Do this:
• Quiz #2 on Blackboard – must be completed by January 30
• Discussion #2 on Blackboard - must be completed by January 30

➤ What’s due?

• Short Writing Assignment is due on Monday, January 23, no later than 11:59pm and must be submitted through Blackboard

You should be working on:
• Book Review assignment - due in five weeks on Friday, March 3
**Week 3: Week of JANUARY 28 – A ghetto takes shape II**

*Read this:*

*Do this:*
- Quiz #3 on Blackboard - must be completed by February 6
- Discussion #3 on Blackboard - must be completed by February 6

*You should be working on:*
- Book Review assignment - due in four weeks on Friday, March 3

**Week 4: Week of FEBRUARY 4 – A ghetto takes shape III**

*Read This:*

*Do this:*
- Quiz #4 on Blackboard - must be completed by February 13
- Discussion #4 on Blackboard - must be completed by February 13

*You should be working on:*
- Book Review assignment - due in three weeks on Friday, March 3

**Week 5: Week of FEBRUARY 11 – A ghetto takes shape IV**

*Read this:*

*Do this:*
- Quiz #5 on Blackboard - must be completed by February 21
- Discussion #5 on Blackboard - must be completed by February 21

*You should be working on:*
- Book Review assignment - due in two weeks on Friday, March 3
Week 6: Week of FEBRUARY 18 – Poverty and public housing

Read this:


Do this:

- Quiz #6 on Blackboard - must be completed by February 27
- Discussion #6 on Blackboard - must be completed by February 27

You should be working on:

- Book Review assignment - due in one week on Friday, March 3

Week 7: Week of FEBRUARY 25

What’s due?

- Book Review assignment is due on Friday, March 3, no later than 11:59pm and must be submitted through Blackboard

Week 8: Week of MARCH 4– African-American politics

Read this:


Do this:

- Quiz #7 on Blackboard - must be completed by Friday, March 10
- Discussion #7 on Blackboard - must be completed by Friday, March 10

You should be working on:

- Research Essay Bibliography - due in three weeks on March 27

Week 9: Week of MARCH 11 - Spring break: No class
Week 10: Week of MARCH 18 – The future of Cleveland

Read this:

Do this:
- Quiz #8 on Blackboard - must be completed by March 27
- Discussion #8 on Blackboard - must be completed by March 27

You should be working on:
- Research Essay Bibliography - due in one week on March 27

Week 11: Week of MARCH 25 – Urban politics and redevelopment

Read this:

Do this:
- Quiz #9 on Blackboard - must be completed by April 3
- Discussion #9 on Blackboard - must be completed by April 3

What's due?
- Research Essay Bibliography assignment is due on Monday, March 27, no later than 11:59pm and must be submitted through Blackboard
**Week 12: Week of APRIL 1 – Housing and the "housing crisis" after 2008**

**Read this:**

**Do this:**
- **Quiz #10** on Blackboard - must be completed by April 10
- **Discussion #10** on Blackboard - must be completed by April 10

**You should be working on:**
- Draft Research Essay - due in **one week** on Friday, April 14th

**Week 13: Week of APRIL 8 – Regional issues and regionalism**

**Read this:**

**Do this:**
- **Quiz #11** on Blackboard - must be completed by April 17
- **Discussion #11** on Blackboard - must be completed by April 17

> **What’s due?**

- **Draft Research Essay** assignment is due on **Friday, April 14**, no later than 11:59pm and must be submitted through Blackboard

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*[Note: This text is a verbatim reproduction of the original document.]*
**Week 14: Week of APRIL 15 – The Cleveland economy and economic development**

**Read this:**

**Do these:**
- **Quiz #12** on Blackboard - must be completed by April 24
- **Discussion #12** on Blackboard - must be completed by April 24

**You should be working on:**
- Research Essay - due in **two weeks** on Wednesday, May 3

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**Week 15: Week of APRIL 22 – Sustainability and sustainable development**

**Read this:**
- EcoCity Cleveland (1999). *Citizen’s bio-regional plan for northeast Ohio*. Cleveland: Author. **BLACKBOARD**

**Do these:**
- **Quiz #13** on Blackboard - must be completed by May 1
- **Discussion #13** on Blackboard - must be completed by May 1

**You should be working on:**
- Research Essay - due in **one week** on Wednesday, May 3
❖ Week 16: Week of APRIL 29

➤ What’s due?

• Research Essay assignment is due on **Wednesday, May 3**, no later than 11:59pm and must be submitted through Blackboard

What should you be working on:
• Review for final exam

❖ Week 17: Week of MAY 6 – FINALS WEEK

➤ Final Exam on Monday, May 8th from 7:00am to 11:59pm